

Utilities Conveyance Checklist

POTABLE WATER, NON-POTABLE IRRIGATION WATER AND WASTEWATER FACILITIES ACCEPTANCE

Today's Date: January 20, 2022 REVISED

Project Name: COLLIER COUNTY RESOURCE RECOVERY BUSINESS PARK – PHASE A

Original
Project No.
(AR/PL): SDPA-PL20140002416

Utility
PL#: _____

Submittal Requirements

	N/A	In review	Item accepted	Item Needed	Notes
1.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Final Utility Conveyance Application	_____
2.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Addressing Checklist (ID number or Folio number of Property)	_____

Legal Documents

	N/A	In review	Item accepted	Item Needed	Notes
1.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Attorney's Affidavit	_____
2.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Owner's Affidavit	_____
3.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Warranty Deed/Bill of Sale with Exhibit B per Utilities Standards and Procedures Ordinance Section 134-60 (b)(4), Code of Laws and Ordinances	_____
4.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Utilities Facilities Securities Subordination (required when any security interest in the utility facilities/systems is involved). UCC-1(s) can be subordinated by a Subordination or by use of UCC-3(s) if not released by Subordination.	_____
5.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Deed of Utility Easement - Copy of last Deed that conveyed title of the Associated Real Property and Copy of all Utility Easements then being conveyed to the County, including legal description with Surveyor's Sketch of Easement. (Utility easements are not required provided all utility facilities then being conveyed are in public right-of way, are in then existing utility easements, or are in CUEs)	_____
6.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Utilities Performance Security (UPS) per Utilities Standards and Procedures Ordinance Section 134-58 (e), Code of Laws and Ordinances	_____
7.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Final Release of Lien from Utility Contractor for the system(s) or portion(s) thereof constructed	_____
8.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Final Attorney's Affidavit (provide upon recording legal documents)	_____

Tests, Certifications and Supplemental Documents

	N/A	In review	Item accepted	Item Needed	Notes
1.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sewer Video of constructed gravity sewer (Sewer Report & Master Utility Sheet)	<hr/>
2.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Certification of pressure testing of wastewater force mains by Engineer of Record	<hr/>
3.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Certification of the infiltration/exfiltration tests for the sewer lines by Engineer of Record	<hr/>
4.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Coating certification from the manufacturer or a professional testing laboratory for all manholes, wet wells and valve vault.	<hr/>
5.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lift station(s) start up report(s)	<hr/>
6.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Electrical Contractor's certification of Lift Station electric service wire sizing and voltage drop pursuant to National Electrical Code Specifications	<hr/>
7.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Start-up and successful testing of Data Flow telemetry equipment (AR-7936 & above)	<hr/>
8.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Certification of pressure testing of water and non-potable irrigation mains by Engineer of Record	<hr/>
9.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Letter by Engineer certifying that: <ul style="list-style-type: none"> All water, non-potable irrigation and/or sewer facilities are located within the public right-of-way or dedicated easements All the utilities system(s), or portion(s) thereof, has been constructed in accordance with County Ordinances and Regulations, including the required color for piping 	<hr/>
10.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	One year (1) Warranty on work performed and system(s) or portion(s) thereof installed by Utilities Contractor	<hr/>
11.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Engineer's Final Payment Confirmation	<hr/>
12.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	DEP Certification Form and copy of General Permit for WATER facilities (including interim facilities, if applicable);	<hr/>
13.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	DEP WATER Certification approval to be forwarded when received	<hr/>

14. ☐ ☐ ☐ DEP Certification Form and copy of General Permit for **SEWER** facilities (including interim facilities, if applicable);
15. ☐ ☐ ☐ DEP SEWER Certification approval to be forwarded when received
16. ☒ ☐ ☐ DEP Certification Form and copy of General Permit for (RECLAIMED) **NON-POTABLE IRRIGATION WATER** facilities (including interim facilities, if applicable); In-service Letter to be forwarded when received
17. ☒ ☐ ☐ Lab results on bacteriological tests for potable water mains
18. ☒ ☐ ☐ Satisfactory Test Reports and Certification of backflow device by Certified Laboratory.
19. ☐ ☐ ☐ Verification of Final Cost (Include materials **and** labor, misc.)
Cost breakdown – Contributory Assets for County/Private Materials (materials **only**)
(i.e. detailed quantities, sizes, unit cost, total cost, etc)
20. ☒ ☐ ☐ Letter from the Fire District regarding ownership and maintenance of fire hydrants
21. ☒ ☐ ☐ Signed copy of field fire flow testing by the applicable Fire Control District

Engineering Documents

- | | N/A | In review | Item accepted | Item Needed |
|----|-------------------------------------|--------------------------|--------------------------|--|
| 1. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | One (1) complete set of Record Drawings to include <u>all</u> utilities and all related underground work <u>signed</u> and <u>sealed</u> by the Engineer of Record for potable water, non-potable irrigation water and / or wastewater system(s) or portion(s) thereof |
| 2. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | One (1) computer-generated disk of Record Drawings in CAD and PDF format per Utilities Standards and Procedures Ordinance Section 134-58 (e), Code of Laws and Ordinances |
| 3. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Longitude and latitude shall appear on detail sheet. (AR-7936 & above) |

Notes

Office Use Only below this line

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